



Board of Trustees MINUTES

May 3, 2023 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held its regular meeting on Wednesday, May 3, 2023, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Angel Anaya, Richard Benavidez, Jolene Borja, Karen Burns, Dominique Chairez, April Chavez, Bob Dart, Milo Drake, Dannette Ewers, Billy Garcia, Emily Glikas, Nicolle Holcomb, Amiah Robinson, Kari Smith, Marcus Smith, Sandra Taylor-Sawyer, Santana Sena, and Katrina Walley. Also present in the Board Room were Brianna Decker and Corina Gonzales, CCC students and Steve Hansen, Eastern New Mexico News.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Julia Alexander, Vicki Bridinger De Leon, Bill Cheville, Pam Cornelison, Natalie Daggett, Lance Decker, Celia Donofrio, Andre Espino, Jo Ann Gomez, Ashley Grissom, Perla Herrera, Winona Johnson, Amber Langford, Nohemi Lara-Miller, Josue Lugaro, Cindy McDaniel, Nancy Meadows, Paul Moore, Gregory Rapp, and Jessa Wood.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of April 12, 2023, as submitted.

ACTION: Bradburn moved to approve the minutes of April 12, 2023, as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Faculty NISOD Awards:

Dr. Jones recognized the following outstanding faculty members of Clovis Community College and recent recipients of the 2022-2023 National Institute of Staff and Organizational Development (NISOD) excellence in teaching, learning, and leadership award:

Ms. Jessica Brown, Instructor in Mathematics
Ms. Shawna McGill, Division Chair of Allied Health
Ms. Joy Newton, Instructor in Science

ACTION: No action was requested of the Board of Trustees.

*TRIO Student Support
Services Program Review:*

TRIO Student Support Services is a federally funded educational opportunity outreach program designed to retain, graduate, and transfer eligible students. Ms. Joleen Borja, Director of TRIO SSS, and her staff are currently serving 180 active participants. She provided the Board with an overview of the program.

Clovis Community College students and participants of TRIO SSS, Ms. Brianna Decker and Ms. Corina Gonzalez shared their testimonies and spoke about the vast support they received from the TRIO SSS team.

ACTION: No action was requested of the Board of Trustees.

SBDC Program Review:

The New Mexico Small Business Development Center (SBDC) has provided services to small businesses since 1989. Dr. Sandra Taylor-Sawyer, Director of the CCC Small Business Development Center, and Mr. Dominique Chairez, Assistant Director, strive to provide quality assistance, education, and resources to potential and existing small businesses to strengthen the economy of New Mexico. Dr. Taylor-Sawyer and Mr. Chairez presented the Board with a program review, which included recognition of previous Star Clients: Clovis Furniture, Range Movement, Diamonds Evermore, Clovis Safety Lane, El Caporal, Garden Source Nursery & Landscaping, Future Dairy Service, Webb 2U Direct, Optical Source by Sunglass Source, Lectra Tech, LLC, M-CORE Construction/Eastern New Mexico Glass, Maria's Montessori School, Inc., and Clovis Cardiology Associates. A Star Client will be selected and invited to Santa Fe to meet with state representatives and other small business owners.

ACTION: No action was requested of the Board of Trustees.

*Spring 2023 Graduation
List:*

The Spring 2023 graduation list includes 213 associate degree earners, 99 certificates of completion and 82 certificates of achievement, for a total of 394 graduates. Dr. Kuykendall reported an increase of 7.7% compared to the Spring 2022 graduation list. A commencement ceremony recognizing graduates from the 2022-2023 academic years will be held at 6:00 p.m. on Friday, May 12, 2023, at Curry County Events Center. There will be 143 students participating. It was requested that the Board of Trustees approve the Spring 2023 graduation list as submitted.

ACTION: Martin moved to approve the Spring 2023 graduation list as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

*Quarterly Financial Report
for Third Quarter FY 2023:*

The Board was presented with Clovis Community College's Quarterly Financial Report for third quarter of fiscal year 2023, which includes Statement of Net Position; Statement of Revenues, Expenses, and Change in Net Position; Statement of Cash Flows; and Schedule of Budgeted and Actual Revenues and Expenses.

ACTION: No action was requested of the Board of Trustees.

*Financial Actions Report
for Third Quarter FY 2023:*

The Board was presented with a copy of the Financial Actions Report for the third quarter of fiscal year 2023. It was requested that the Board approve the report for final submission to the New Mexico Higher Education Department.

ACTION: Bradburn moved to approve the Financial Actions Report for the third quarter of fiscal year 2023 as submitted. Spence seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks:

Dr. Jones shared that she, Mr. Kia, and Mr. Dart presented the Capital Outlay for the fire suppression project to the Legislative Finance Committee (LFC) Board, and it was approved.

She attended a rotary meeting with Dr. Taylor-Sawyer and presented a state of the college update. She received the Jim Turner Rotarian scholarship. Dr. Jones has submitted her application for membership to Rotary.

The Chamber of Commerce Membership Breakfast was held at CCC on April 14th. All departments and division chairs presented information on their different areas of the campus. The feedback was very positive.

The Board Retreat will be held June 15th with a dinner the night before. More information will be shared as it becomes available.

Dr. Jones and Dr. Kuykendall attended the 4.0 Honors Banquet sponsored by the Bank of Clovis which is for area high school seniors. She presented information on the certificates the students received, and she encouraged them to use the 3 credit hours to enroll in a class at CCC this summer or fall.

An Allied Health expansion meeting with the architecture firm was held and there is a solid plan moving forward. The building won't be bigger than 6,000 square feet and probably closer to 5,000 with a classroom providing seating for 130-150 participants and 3-4 new simulation lab spaces. Once there is a concrete vision, it will be brought to the Board.

Dr. Jones attended a City Commission meeting where she received the Community College Month proclamation. She did a presentation on CCC and what we are currently doing. Mayor Morris was very complimentary of the college.

Dr. Jones provided the Board with NMICC Quarterly Retreat update. Financial reports were discussed, and a proposal was received from Lightcast concerning an Economic Impact Study. When we return to the legislature, each college within NMICCC will be able to show what each college provides to the community regarding economic development.

CCC conducted a Student Recognition Ceremony for students nominated by faculty, the Vice President Honor Roll, and the Perseverance Award winner. A total of 83 students attended.

The Campus Cabinet dedication and ribbon cutting with the Chamber of Commerce was held on April 27th. Dr. Jones recognized and thanked those who helped bring the Cabinet to campus: Amiah Robinson, Julia Alexander, Angel Anaya, Veronica Cano, Celia Denofrio, Perla Herrera, Nicolle Holcomb, Paul Moore, Greg Rapp, Lupita Rivera, Santana Sena, April Chavez, and "honorary member" Shauma Brown.

CHES is moving forward with the Student Implementation Services (SIS) project. Dr. Jones has asked Kathy Ulibarri to present a current summary and update to the Board at the next Board meeting.

Also, at the next meeting, Mr. Smith and Mr. Kia will present an overview of the legislative funding process.

Preliminary meetings are in process with area contractors on the bathroom project, the doors project, and the Welding expansion project.

On May 11th, the Nurses' Pinning Ceremony will be held at 1:00 p.m. and the RadTech Pinning Ceremony will be held at 6:00 p.m. Both will be at the

Clovis Civic Center. Commencement will be held on May 12th at 6:00 p.m. with practice at 9:30 a.m. at the Curry County Events Center.

Dr. Jones requested that the Board members have a new photo taken to commemorate them as the last one was done several years ago.

Dr. Jones concluded with a review of the calendar of events for the month of May.

ACTION: No action was requested of the Board of Trustees.

ANNOUNCEMENTS

The next regular Board meeting is scheduled for June 7, 2023, at 8:00 a.m. in room 512.

The meeting adjourned at 8:50 a.m.

ACTION: Martin moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved June 7, 2023