



Clovis Community College

Board of Trustees MINUTES

September 2, 2026 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, September 2, 2026, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Laura Leal, and Terry Martin were present in the Board Room. Trustee Raymond Mondragon participated via virtual meeting access.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Richard Benavidez, Michelle Cochran, William Cochran, Vicki Bridinger De Leon, Jessica Brown, Nikkei Cardenas, Dominique Chairez, Brandon Finney, Jerri Garcia, Emily Glikas, Ashley Grissom, Brad Heath, Perla Herrera, Jessica Holt, Seth Keller, Nikki Lovett, Bridget Lucero, Joelle Reed, Melissa Reed, Alicia Saber, Santana Sena, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel; Melissa Winn, ECHS Dean of Students; Dual Credit Instructors Kim Cordova, Todd Kuykendall, Mark Sena, and Deborah Woodard; and CSS Student Kenneth Bair.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Julia Alexander, Rodolfo Arceo, Linda D'Amour, and Paul Moore.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).

Approval of Minutes:

The Board approved the minutes of August 5, 2026, as submitted.

ACTION: Martin moved to approve the minutes of August 5, 2026, as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Early College High School Presentation:

Early College High School (ECHS) is an academy model developed in collaboration with Clovis Municipal Schools. It provides students with the opportunity to earn a college degree or industry credential while simultaneously completing their high school diploma. Since its launch in 2019, Clovis Community College's ECHS program has continued to grow each year.

Ms. Melissa Winn, ECHS Dean of Students, provided the Board with an overview of the College's ECHS program. Ms. Winn reviewed the impact of high school-college partnerships on student achievement, graduation data from 2021–2026, and PSAT testing data from the 2024–2025 school year. She also highlighted that the New Mexico Department of Public Education recognized Clovis Early College High School as an exemplary program in 2025. ECHS has also experienced significant growth in STEM participation, particularly in Biology and Mathematics. Enrollment and participation in STEM fields have increased since the 2024–2025 school year.

ACTION: No action was requested of the Board of Trustees.

*Center for Student Success
Program Review:*

The Center for Student Success (CSS) offers unlimited, free educational opportunities to Clovis Community College students and community members with the aim of removing barriers to educational opportunities and achievements. Ms. Emily Glikas, Executive Director of Planning & Sponsored Programs, provided the Board with an overview of the Center. CSS programs include Adult Education, Adult Literacy, ENLACE, and a full-service Computer Lab. CCC is one of twenty-six institutions in New Mexico offering Adult Education, one of eighteen offering Adult Literacy, and one of four offering ENLACE. During the 2025-2026 academic year, these CSS programs served more than 834 students. HSE enrollment remained steady at 227 students, while HSE completions increased to 80. The ESL program achieved a 54.97% Measurable Skills Gain rate, exceeding the state target of 40%. Ms. Glikas also highlighted the Integrated Education and Training (IET) program, which combines adult education with career and postsecondary training. These learners receive intensive coaching, contextualized instruction, and braided support services to accelerate their academic journeys to their career goals. CSS student Kenneth Bair shared his experience and expressed appreciation for the support he receives while pursuing his GED and exploring career programs at CCC. Mr. Bair's goal is to earn his GED and to use it as a stepping stone toward his future career.

Ms. Glikas finished with an overview of the Literacy (TLC) and ENLACE programs. TLC is a new program that offers adults in Clovis and the surrounding area free tutoring services in literacy, basic math, and computer skills. At CCC, ENLACE partners with area K-12 schools to provide educational outreach and support services to generally underserved and underrepresented students and families in Clovis, Portales, and the surrounding rural areas with the goal of increasing high school graduation and college enrollment rates among served populations.

ACTION: No action was requested of the Board of Trustees.

*2026-2027 Clovis Community
College Catalog Addendum:*

Clovis Community College's Diagnostic Medical Sonography certificate program was approved by the New Mexico Higher Education Department (NMHED) and the Higher Learning Commission (HLC), authorizing the College to offer the program. The Program Director position is currently posted, and the goal is to enroll the first student cohort in Spring 2027. The proposed catalog addendum includes program information, program application requirements and selection criteria, certificate requirements, and course descriptions. The program is intended to prepare students for careers in a high-demand healthcare field and address regional workforce needs. It was requested that the Board of Trustees approve the Diagnostic Medical Sonography Addendum to the 2026-2027 Clovis Community College Catalog as submitted.

ACTION: Leal moved to approve the 2026-2027 CCC Catalog Addendum as submitted. Martin seconded and upon roll call vote the motion carried (5-0).

NEW BUSINESS Non-Instructional Matters

Governance Document: Clovis Community College has made several organizational and governance-related adjustments to ensure continued alignment with institutional priorities and operational needs. These updates include refinements to committee assignments, reporting structures, and responsibilities resulting from personnel changes and strategic organizational adjustments. These modifications are intended to promote effective communication, decision-making, and institutional efficiency while supporting the College's mission and strategic priorities. The governance document has been updated to reflect current organizational practices and leadership assignments.

ACTION: No action was requested of the Board of Trustees.

CCC Cultural Arts Presentation:

Clovis Community College's Cultural Arts Series is celebrating its twenty-sixth season. The program continues to be an important cultural and educational resource for the College and surrounding communities. Since 2000, a dedicated team of full-time and part-time employees has brought world-class performances to the campus, inspiring, educating, and entertaining audiences. This year's season features a New Mexico theme, with all but one of the performances featuring acts from New Mexico. Ms. Jessica Holt, Theater Instructor and Cultural Arts Series Coordinator, and Ms. Nikki Lovett, Director of Foundation, presented the lineup for the 26th season and provided information on opportunities to support the Cultural Arts Series through Season Ticket Holder memberships and sponsorships. The Citizens Bank of Clovis will continue as one of the main sponsors for the upcoming season.

ACTION: No action was requested of the Board of Trustees.

Endowment Report:

In accordance with Statute 21-1-27-1 and 21-1-38 and NMAC 5.3.6 and 5.3.6.10B (2), Clovis Community College is required to annually report the status of all state endowments received by the institution. As of June 30, 2026, The College has received \$150,000 and matched the funds with \$132,500 of local unrestricted funds. The original and matching funds cannot be used for any purpose other than to generate interest that can then be used for the stated development. The current endowment fund balance is \$341,934.03. It was requested that the Board approve the Endowment Report for submission to the New Mexico Higher Education Department.

ACTION: Leal moved to approve the Endowment Report for submission to the New Mexico Higher Education Department. Bradburn seconded and upon roll call vote the motion carried (5-0).

Sole Source Contract for Banner Maintenance:

The Board was presented with a single year agreement to the Ellucian Company, LP in the amount of \$332,899.00. The agreement is for the purchase of licensing, software, and hardware maintenance and support for the Ellucian Banner financial and student information system for fiscal year 2027. The College is authorized to make this purchase as a sole source pursuant to Section 13-1-126 NMSA 1978 of the Procurement Code and has met the notice requirements of Section 13-1-126.1 NMSA 1978 of the Procurement Code. Funds are available in the Information Technology budget for this purpose. It was requested that the Board approve the purchase of this licensing, software, and hardware maintenance and support to Ellucian Company, LP.

ACTION: Bradburn moved to approve the purchase of this licensing, software, and hardware maintenance and support to Ellucian Company, LP. as submitted. Leal seconded and upon roll call vote the motion carried (5-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes reported a strong start to the new academic year, with early fall enrollment approximately 2% ahead of last year. He is hopeful that these early indicators will continue to reflect positive enrollment trends through the remainder of the semester. He noted positive momentum across the College, including not only enrollment but also new programs, facilities improvements, community partnerships, and continued work with Achieving the Dream, DataKind, and MDRC. He thanked faculty and staff for their efforts to recruit students, support registration, and remove barriers to student success.

CCC received approval from NHMED and HLC for its new Diagnostic Medical Sonography program, which will allow the College to expand its Allied Health offerings. Interest in the program is strong, demonstrating the demand for high-quality healthcare training in the region. To move forward, the College is seeking a program director.

Work continues with plans for the Chase Gentry Center for Workforce Education. Internet, infrastructure, and facility improvements are also ongoing and equipment and furniture are arriving in preparation for the start of the Electrical program.

CCC celebrated the completion of the Bonner Family Foundation Annex with a ribbon-cutting ceremony. Dr. Fuentes expressed deep appreciation for the generosity of the Bonner Family Foundation. He recognized the Foundation's continued support and commitment to expanding educational opportunities for students throughout the region, and their continued partnership and commitment to helping the College accomplish great things for its students and the community.

Dr. Fuentes again emphasized that CCC's momentum in enrollment, new programs, facility investments, and community partnerships reflects the College's continued focus on student success. He expressed appreciation to faculty, staff, students, Trustees, Foundation supporters, and community partners for their contributions and noted the promise of the year ahead.

Calendar of September Events:

Dr. Fuentes shared the following Calendar of Events for September:

September 1-October 15 – "Invisible Conversation" Art Exhibit, Daniel Sorenson, Artist, in the Museum.

September 1-October 3 – registration for Fall Second 8 Week Class continues.

September 7 – campus closed for Labor Day Holiday.

September 15-October 15 – Hispanic Heritage Month.

September 15 – Hispanic Heritage Month Kickoff Celebration in the CSS.

September 16 – Tutoring Center Workshop: College Survival Skills in room 101.

September 17 – Hispanic Heritage Family Movie Night, lawn by ECHS entrance.

September 21-28 – VIVA Student Organization: Fall Silent Auction in the CCC Commons.

September 23 – CAB: Mario-a-Thon in the CCC Commons.

September 24 – Hispanic Heritage Month Resource Fair in the CCC Commons.

September 26 – Cultural Arts Series: Big River Band at the Petty Performing Arts Center.

September 29-October 3 – English as a Second Language (ESL) Registration in the CSS.

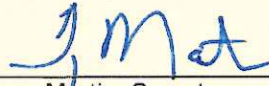
ANNOUNCEMENTS

The next regular Board meeting is scheduled for October 7, 2026, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:59 a.m.

ACTION: Martin moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "T. Martin", is written over a horizontal line.

Terry Martin, Secretary

Board of Trustees

Approved

7 October 2026