



Board of Trustees

MINUTES

October 1, 2025 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, October 1, 2025, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Lora Harlan, Terry Martin, and Raymond Mondragon were present in the Board Room. Trustee Jan Bradburn participated via virtual meeting access. Trustee Laura Leal was absent.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Richard Benavidez, Vicki Bridinger De Leon, Jessica Brown, Nikkei Cardenas, Dominique Chairez, Elizabeth Chavez, Michelle Cochran, Dannette Ewers, Brandon Finney, Billy Garcia, Jerri Garcia, Sharna Gardner, Emily Glikas, Ashley Grissom, Melissa Ham, Brad Heath, Nohemi Lara-Miller, Nikki Lovett, Bridget Lucero, Cindy Martin, Paul Moore, Melissa Reed, Santana Sena, Kari Smith, Monica Turner, and Kellyann Weber. Also present in the Board Room was Kameron Barnett, CCC Legal Counsel.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Julia Alexander, Paul Boylan, Shauma Brown, April Chavez, Celia Donofrio, Perla Herrera, Cindy McDaniel, and Jessa Wood.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Martin moved to approve the agenda as submitted. Mondragon seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes:

The Board approved the minutes of September 3, 2025, as submitted.

ACTION: Mondragon moved to approve the minutes of September 3, 2025, as submitted. Martin seconded and upon roll call vote the motion carried (3-0). Martin abstained.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

*Title V Grant Program
Review:*

In 2020, Clovis Community College was awarded a five-year Title V Individual Grant for "Partnership for Teacher Preparation" from the United States Department of Education. The total amount of CCC's award was \$2,995,925. This grant focuses on two main tasks: developing seamless education pipelines featuring engaging instructional strategies and developing effective, individualized student support services. Ms. Nohemi Lara-Miller, CCC's Title V Project Director, provided the Board with an overview of the grant and spoke about the various projects and activities associated with this grant. These included Community College Month Celebration, Hispanic Heritage Month Workshop, STEM Updates – 3D Dissecting Table, the Alternative Licensure Program (ALP) – Teach Together. September 30, 2025 was the last day for the grant, however, the grant has about \$240,000 left and was able to receive a No Cost extension until September 2026. An update of the Alternative Licensure Program (ALP) was presented by Ms. Cindy Martin, ALP Instructor. All current ALP candidates will complete their Field Experience, Portfolio, and Praxis testing in the Spring and, if successful, they will be able to apply for licensure with the NMPED. All candidates are currently employed in public schools. Ms. Martin also reported on Teach Together which is a mentorship program for Early Childhood Education and Education majors. Students interact primarily on Canvas for weekly check-ins, discussions, and have access to educational material, including videos to watch from The Teaching Channel.

ACTION: No action was requested of the Board of Trustees.

*Dr. W. D. Dabbs Library
Annual Presentation:*

The Dr. W. D. Dabbs Library provides diverse resources including books, digital resources, research assistance, and study spaces effectively showcasing its role as a vital resource for students and faculty. In addition, the New Mexico Higher Education Department is the state agency that oversees the General Obligation Bond (GO Bond) funds for academic libraries, and they work with the New Mexico Consortium of Academic Libraries (NMCAL) to determine how the funds are dispersed. The funds that are received for CCC's library use have been primarily used for online resources, such as databases. Mr. Paul Moore, Library Director, presented the Board with a comprehensive look at the library and highlighted the diverse resources, future plans, and descriptions of some of the library's services. The library team continues to explore options to enhance the library's usable space and they continue to meet the needs of CCC students and the community including evaluation of technology upgrades to the integrated library system (ils).

ACTION: No action was requested of the Board of Trustees.

SBDC Program Review:

The New Mexico Small Business Development Center (SBDC) has provided services to small businesses since 1989. Mr. Dominique Chairez, Director of the CCC Small Business Development Center, strives to provide quality assistance, education, and resources to potential and existing small businesses to strengthen the economy of New Mexico. Mr. Chairez presented the Board with a program review. SBDC is state and federally funded by the State of New Mexico Legislature and the U.S. Small Business Administration. The CCC SBDC serves Curry, Roosevelt, and De Baca counties and advances the college's mission by empowering individuals, enriching lives, and fueling economic vitality. There is a cooperative agreement with centers throughout New Mexico; the NM SBDC lead center is at Santa Fe Community College. The SBDC mission is to develop skilled entrepreneurs and strong businesses. They provide confidential business consulting and business training at low or no cost to startups and existing businesses. The SBDC complements CCC's academic and technical training by offering practical, experience-based learning that leads

to self-sufficiency and economic growth. So far this calendar year, Mr. Chairez has met with 91 clients and there are 5 new business starts.

ACTION: No action was requested of the Board of Trustees.

*Advisory Committee
Appointments:*

Clovis Community College is privileged to have the services of numerous volunteers from the community who assist us in planning and providing programs and services for students through advisory committees. In some cases, we are required by the New Mexico Higher Education Department, or one of several accrediting authorities with which we are affiliated, to maintain an active program advisory committee. The College values the expertise and judgment of advisory committee members who help us keep our programs and service responsive to business, industry, and community needs. Faculty and staff members who are responsible for working with advisory committees have reviewed the committee lists and revised them to reflect proposed membership for the Fall 2025 and Spring 2026 semesters. All of those nominated for advisory committee membership have been contacted and have indicated willingness to serve.

ACTION: Mondragon moved to approve the Advisory Committee Appointments as submitted. Martin seconded and upon roll call vote the motion carried (4-0).

Spring 2026 Fees:

The Board was presented with the Spring 2026 student and academic fees list. Fees occasionally change as a result of an increased cost in supplies. Additional textbook fees for the All-In Textbook Programs were also included.

ACTION: Mondragon moved to approve the Spring 2026 student and academic fees list as submitted. Martin seconded and upon roll call vote the motion carried (4-0).

NEW BUSINESS Non-Instructional Matters

*Annual Campus Security
Report:*

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 requires all institutions of higher education receiving federal aid to annually report incidents of crime occurring on campus. The Board received a copy of Clovis Community College's report for January 1 through December 31, 2024. For the 2024 calendar year, there were two Clery Act crime incidents reported, one Burglary and one Weapons Violation. The report is publicly accessible on the Clovis Community College website and in the Public Record Books located in the campus Library.

ACTION: No action was requested of the Board of Trustees.

*Certification of Physical
Inventory of Fixed Assets:*

The Board was presented with Clovis Community College's current physical inventory of fixed assets. As indicated in Section 2.20.1.16 of New Mexico Administrative Code (NMAC) results of an institution's physical inventory shall be recorded in a written inventory report, certified as to correctness, and signed by the governing authority of agency. It was requested that the Board approve and certify the correctness of the Clovis Community College FY 2025 fixed asset report.

ACTION: Martin moved to approve and certify the correctness of the Clovis Community College FY 2025 fixed asset report. Mondragon seconded and upon roll call vote the motion carried (4-0).

OTHER BUSINESS

President's Remarks:

Dr. Fuentes announced that CCC's Nursing Program has received full 10-year accreditation from the Accreditation Commission for Education in Nursing

(ACEN). This recognition reflects the dedication of our nursing faculty and the high quality of the education our students receive.

CCC's Marketing and Communications team will attend the National Council for Marketing and Public Relations annual meeting this month, where we are finalists in several 2025 Medallion Awards categories: Booklet, E-Publications, Social Media or Online Marketing Campaign, and Campaign Wild Card.

Our census report has been submitted to NMHED. While we won't formerly announce final enrollment numbers until after the start of second 8-weeks classes, currently enrollment is up 2.1%.

CCC is working with the United Way of Eastern New Mexico, and the campaign kick-off will be held on our campus October 15.

In addition, CCC was recognized as one of the top nursing schools in New Mexico by registerednursing.org. Wallet Hub also ranked New Mexico as the #2 state for higher education with five of our community colleges finishing in the top 40—CCC placed 37th.

Calendar of October Events:

Dr. Fuentes shared the following Calendar of October Events:

October 1-17 – the *Art on Art* exhibit continues in the museum and gallery.

October 1-24 – registration continues for second 8-week classes.

October 2 – CAB hosts *Mario-a-Thon* in the Commons; *Red Hot Chili Pipers* perform at Marshall Auditorium.

October 7 – VIVA hosts *Halloween Crafts* in the Commons.

October 13-16 – CAB has free pizza in the Commons.

October 14 – Title V presents motivational speaker, Eddie Cortes, in Town Hall.

October 20 – Second 8-week classes begin.

October 20-29 – VIVA's *Boo Grams* available for purchase in the Tutoring Center.

October 23 – CAB hosts a *Soda Ring Toss* in the Commons.

October 30 – CAB's *Annual Halloween Contest* in the Commons; CCC hosts *Track or Treat* on the Walking Track.

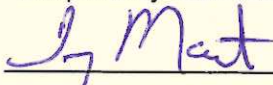
ANNOUNCEMENTS

The next regular Board meeting is scheduled for November 5, 2025, at 8 a.m. in room 512.

The Board will be attending the annual ACCT conference in October. The meeting was adjourned at 8:59 a.m.

ACTION: Mondragon moved to adjourn the meeting. Martin seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved

