



## *Board of Trustees*

# MINUTES

**May 1, 2024 • 8:00 a.m. • Room 512**

The Clovis Community College Board of Trustees held its regular meeting on Wednesday, May 1, 2024, at 8:00 a.m. in room 512.

### **MEMBERS PRESENT**

Trustees Jan Bradburn, Lora Harlan, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access. Trustee Terry Martin was absent.

### **MEETING PARTICIPANTS**

Clovis Community College employees who participated in the meeting from the Board Room were Robin Jones, Bob Dart, Robin Kuykendall, Heather Lovato, Angel Anaya, Richard Benavidez, Jolene Borja, Shauma Brown, April Chavez, Liz Chavez, Dannette Ewers, Billy Garcia, Emily Glikas, Nicolle Holcomb, Alicia Saber, Kari Smith, Marcus Smith, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC legal counsel; Grant McGee, Eastern New Mexico News; Catherine Anaya and Eisa Lopez, CCC students.

### **VIRTUAL ATTENDANTS**

Based on details from the Zoom attendance report, virtual meeting attendants were Vicki Bridinger De Leon, Bill Cheville, Natalie Daggett, Sydney Higgs, Karen Jones, Amber Langford, Nohemi Lara-Miller, Greg Rapp, Santana Sena, and Jessa Wood.

### **ROUTINE MATTERS**

#### *Declare a Quorum:*

Madam Chair Harlan called the meeting to order at 8:01 a.m. and declared a quorum.

#### *Approval of Agenda:*

The agenda was approved as submitted.

**ACTION: Spence moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0).**

#### *Approval of Minutes:*

The Board approved the minutes of April 18, 2024, as submitted.

**ACTION: Bradburn moved to approve the minutes of April 18, 2024, as submitted. Spence seconded and upon roll call vote the motion carried (4-0).**

### **OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS Instructional Matters**

*Faculty NISOD Awards:* Each year, faculty nominate faculty for the National Institute for Staff and Organizational Development (NISOD) Excellence Awards then the recipients are selected by committee. Dr. Jones recognized the following outstanding faculty members of Clovis Community College and recent recipients of the 2023-2024 NISOD excellence in teaching, learning, and leadership award:

Ms. Michelle Hughes, Instructor in Science  
Ms. Elena Soto, Instructor in Nursing

**ACTION: No action was requested of the Board of Trustees.**

*TRIO Student Support Services Program Review:* TRIO Student Support Services (SSS) is a federally funded educational opportunity outreach program designed to retain, graduate, and transfer eligible students. The program provides academic support, aid in postsecondary course selection, information concerning financial aid programs and benefits, informational resources for locating both public and private scholarships, and assistance in completing financial aid applications. Education and counseling services are offered to improve the financial and economic literacy of students. Through transfer advising, participants are prepared for admission to four-year and professional programs. This year marks TRIO's 23<sup>rd</sup> year on campus. CCC is submitting for another five-year grant that will run through 2029. Ms. Joleen Borja, Director of TRIO SSS, and her staff are currently serving 175 active participants. She provided the Board with an overview of the program.

Clovis Community College students and participants of TRIO SSS, Ms. Catherine Anaya and Ms. Eisa Lopez shared their testimonies and spoke about the vast support they received from the TRIO SSS team.

**ACTION: No action was requested of the Board of Trustees.**

*Spring 2024 Graduation List:* The Spring 2024 graduation list includes 221 associate degree earners, 103 certificates of completion, and 155 certificates of achievement, for a total of 479 graduates. This is an increase of more than 100 compared to the Spring 2023 graduation list. A commencement ceremony recognizing graduates from the 2023-2024 academic years will be held at 6:00 p.m. on Friday, May 10, 2024, at the Curry County Events Center. There will be 160 students participating. It was requested that the Board of Trustees approve the Spring 2024 graduation list as submitted.

**ACTION: Bradburn moved to approve the Spring 2024 graduation list as submitted. Leal seconded and upon roll call vote the motion carried (4-0).**

**NEW BUSINESS Non-Instructional Matters**

*Quarterly Financial Report for Third Quarter FY 2024:* The Board was presented with Clovis Community College's Quarterly Financial Report for third quarter of fiscal year 2024, which includes Statement of Net Position; Statement of Revenues, Expenses, and Change in Net Position; Statement of Cash Flows; and Schedule of Budgeted and Actual Revenues and Expenses.

**ACTION: No action was requested of the Board of Trustees.**

*Financial Actions Report for Third Quarter FY 2024:* The Board was presented with a copy of the Financial Actions Report for the third quarter of fiscal year 2024. It was requested that the Board approve the report for final submission to the New Mexico Higher Education Department.

**ACTION: Bradburn moved to approve the Financial Actions Report for the third quarter of fiscal year 2024 as submitted. Spence seconded and upon roll call vote the motion carried (4-0).**

**OTHER BUSINESS**

*President's Remarks:*

Dr. Jones attended the April 4<sup>th</sup> City Commission meeting, and Mayor Mike Morris presented her with the Clovis Community College Month proclamation for 2024.

Clovis Community College hosted the Chamber Commerce Membership Breakfast on April 5<sup>th</sup>. The event started at 7:30 a.m. and was well attended and enjoyed by all.

The Mark Nizer 4D Theater was our last Cultural Arts event of the season. He also performed an outreach show for local middle school students.

Dr. Jones, Dr. Kuykendall, and Dr. Smith attended the Higher Learning Commission (HLC) conference April 12-16. The HLC conference is held in Chicago each year and is very beneficial to all that attend. Dr. Kuykendall is transitioning into a new role, so she was able to attend some of the liaison meetings.

Students that go above and beyond their regular student commitments were honored at the Student Recognition Ceremony on April 23<sup>rd</sup>.

Commencement is at 6:00 p.m., May 10<sup>th</sup> at the Curry County Events Center. Trustees need to be there between 5:30 and 5:40 p.m.

The new Director of Workforce Partnerships and Non-Credit Training, Liz Chavez, was introduced to the Board. She started April 22<sup>nd</sup> and is already making tremendous progress.

A copy of the Calendar of May Events was shared with the Board of Trustees.

**ANNOUNCEMENTS**

The next regular Board meeting is scheduled for June 5, 2024, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:28 a.m.

**ACTION: Spence moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (4-0).**

Respectfully submitted,



Terry Martin, Secretary

Board of Trustees

Approved

