



# **Board of Trustees SPECIAL MEETING MINUTES**

**July 5, 2023 • 8:00 a.m. • Room 512**

The Clovis Community College Board of Trustees held a special meeting on Wednesday, July 5, 2023, at 8:00 a.m. in room 512.

## **MEMBERS PRESENT**

Trustees Janice Bradburn, Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

## **MEETING PARTICIPANTS**

Clovis Community College employees who participated in the meeting from the Board Room were Robin Jones, Norman Kia, Robin Kuykendall, Heather Lovato, Angel Anaya, Richard Benavidez, Bob Dart, Milo Drake, Dannette Ewers, Nicolle Holcomb, Greg Rapp, Santana Sena, Kari Smith, and Marcus Smith. Also present in the Board Room were Kameron Barnett, CCC legal counsel and Landry Sena, Eastern New Mexico News.

## **VIRTUAL ATTENDANTS**

Based on details from the Zoom attendance report, virtual meeting attendants were Jolene Borja, Vicki Bridinger De Leon, Melissa Ham, Winona Johnson, Cindy McDaniel, Paul Moore, Elena Soto, and Katrina Walley.

## **ROUTINE MATTERS**

*Declare a Quorum:*

Madam Chair Harlan called the meeting to order at 8:05 a.m. and declared a quorum.

*Approval of Agenda:*

The agenda was approved as submitted.

**ACTION: Martin moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).**

*Approval of Minutes:*

The Board approved the minutes of June 7, 2023, as submitted.

**ACTION: Bradburn moved to approve the minutes of June 7, 2023, as submitted. Martin seconded and upon roll call vote the motion carried (5-0).**

## **OLD BUSINESS**

There was no Old Business.

## **NEW BUSINESS Instructional Matters**

There was no New Business Instructional Matters

## **NEW BUSINESS Non-Instructional Matters**

There was no New Business Non-Instructional Matters

## OTHER BUSINESS

### *CCC Presidential Search Discussion and Third Party Search Services:*

After attending the June Board Retreat which focused on training and review, the Board of Trustees are ready to begin discussing the CCC Presidential Search process and Third Party Search Services. CCC legal counsel, Mr. Barnett and Interim President, Dr. Jones have done preliminary research and have found several entities that provide services for educational presidential searches. Discussion was held on whether the Board would like to move forward with looking at multiple companies for this service. Mr. Barnett commented that we have previously used ACCT for presidential searches and that they were still an option. The preliminary research found 8-10 other options for companies that provide search services with some that specialize in community colleges. The Board would like to initiate the process and would work with staff in order to maintain the current stability. The Board will ask companies to provide proposals, names of institutions they have worked with in the past, and for a timeframe for the process before a decision is made on a service. Some of the companies researched included: Pauly Group, Academic Search, RH Perry, RPA, Gold Hill Associates.

**ACTION: Spence made a motion that the Board proceed with research on multiple companies and what they can provide. Bradburn seconded and upon roll call vote the motion carried (5-0).**

After further discussion on who would do the research of the Third Party Search Services, Trustee Spence nominated Trustees Harlan and Bradburn. Information would then be provided and shared with the other Trustees at a study session.

**ACTION: Spence made a motion that Trustees Harlan and Bradburn research Third Party Search Services and provide information to the other Trustees at a study session. Martin seconded and upon roll call vote the motion carried (5-0).**

### *Executive Session:*

**ACTION: Martin moved to recess and enter executive session. Bradburn seconded and upon roll call vote the motion carried (5-0).**

The Board moved to recess and enter executive session at 8:29 a.m. as authorized by Section 10-15-1(H)(8) of the Open Meetings Act to discuss the Purchase, Acquisition, or Disposal of Real Property.

*NOTE: Those present for Executive Session included Janice Bradburn, Lora Harlan, Laura Leal, Terry Martin, and Carolyn Spence (CCC Board of Trustees); Kameron Barnett (CCC's legal counsel); Robin Jones (CCC Interim President).*

**ACTION: Martin moved to return to regular session. Spence seconded and upon roll call vote the motion carried (5-0).**

The Board returned to regular session at 9:14 a.m. The only matter discussed was the Purchase, Acquisition, or Disposal of Real Property.

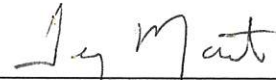
## ANNOUNCEMENTS

The next regular Board meeting is scheduled for August 2, 2023, at 8:00 a.m. in room 512.

The meeting adjourned at 9:16 a.m.

**ACTION: Martin moved to adjourn the meeting. Spence seconded and upon roll call vote the motion carried (5-0).**

Respectfully submitted,



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Terry Martin, Secretary  
Board of Trustees

Approved Aug. 2, 2023