



Clovis Community College

Board of Trustees

MINUTES

September 3, 2025 • 8:00 a.m. • Room 512

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, September 3, 2025, at 8:00 a.m. in room 512.

MEMBERS PRESENT

Trustees Jan Bradburn, Lora Harlan, Laura Leal, and Raymond Mondragon were present in the Board Room. Trustee Terry Martin was absent.

MEETING PARTICIPANTS

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Julia Alexander, Richard Benavidez, Vicki Bridiner De Leon, Nikkei Cardenas, Dannette Ewers, Brandon Finney, Jerri Garcia, Sharna Gardner, Emily Glikas, Ashley Grissom, Melissa Ham, Brad Heath, Noehmi Lara-Miller, Nikki Lovett, Bridget Lucero, Christy Mendoza, Melissa Reed, Santana Sena, Kari Smith, Monica Turner, Katrina Walley, and Kellyann Weber. Also present in the Board Room was Kameron Barnett, CCC Legal Counsel; Anthony Morales and Arnoldo Rivera, CSS Students.

VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Shauma Brown, Celia Donofrio, and Cindy McDaniel.

ROUTINE MATTERS

Declare a Quorum:

Madam Chair Harlan called the meeting to order at 8:01 a.m. and declared a quorum.

Approval of Agenda:

The agenda was approved as submitted.

ACTION: Mondragon moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0).

Approval of Minutes:

The Board approved the minutes of August 6, 2025, as submitted.

ACTION: Bradburn moved to approve the minutes of August 6, 2025, as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

OLD BUSINESS

There was no Old Business.

NEW BUSINESS Instructional Matters

Center for Student Success Program Review:

The Center for Student Success (CSS) offers unlimited, free educational opportunities to Clovis Community College students and community members with the aim of removing barriers to educational opportunities and

achievements. Resources available in the CSS include Adult Education, Adult Literacy, ENLACE, and a full-service Computer Lab for student use. CCC is one of twenty-six institutions in New Mexico offering Adult Education, one of eighteen offering Adult Literacy, and one of four offering ENLACE. These programs assist students in improving their quality of life by providing High School Equivalency (HSE) instruction, English-as-a-Second-Language (ESL) instruction, Literacy tutoring, Digital Literacy instruction, postsecondary enrollment supports, and advising and mentorship resources for high school and adult students looking to enroll in higher education. Ms. Emily Glikas, Executive Director of Planning & Sponsored Programs, provided the Board with an overview of the CSS. During the 2024-2025 academic year, these CSS programs directly served over 838 students, including 225 HSE students, 160 ESL students, 3 Literacy students, 397 high school ENLACE students, and 53 adult ENLACE students. Integrated Education and Training (IET) opportunities allow CSS students to begin working on college-level classes while still completing their GEDs. CSS students, Anthony Morales and Arnoldo Rivera shared their testimonials and student experiences with the Board. Mr. Morales earned his GED last year. He is currently enrolled at CCC and working to complete an Associate of Applied Science degree in Welding. Mr. Rivera is enrolled in CSS classes to earn his GED. Also, with the IET opportunities he is concurrently enrolled in Welding classes. Both students expressed their gratitude and thanks to CCC and the CSS staff.

Ms. Glikas finished with an overview of the ENLACE program. At CCC, ENLACE partners with area K-12 schools to provide educational outreach and support services to generally underserved and underrepresented students and families in Clovis, Portales, and the surrounding rural areas with the goal of increasing high school graduation and college enrollment rates among served populations.

ACTION: No action was requested of the Board of Trustees.

Fall 2026, Spring 2027, and Summer 2027 Academic Calendars:

The Board was presented with the Academic Calendars for Fall 2026, Spring 2027, and Summer 2027. Academic calendars include registration dates, course terms, holidays, and ceremony dates. The proposed calendars have been coordinated with the area school systems as much as possible. It was requested that the Board of Trustees approve the Fall 2026, Spring 2027, and Summer 2027 Academic Calendars as submitted.

ACTION: Mondragon moved to approve the Fall 2026, Spring 2027, and Summer 2027 Academic Calendars as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

NEW BUSINESS Non-Instructional Matters

CCC Cultural Arts Presentation:

On Sunday, September 7, Clovis Community College Cultural Arts Series begins its twenty-fifth season with "Are You Ready for It? A Taylor Experience" at Marshall Auditorium. Before the show CCC will host a community outreach event for participants to make "Swiftie" friendship bracelets. Ms. Christy Mendoza, the Director of the Cultural Arts Series, and a dedicated staff of full-time and part-time employees have been providing world-class performances that have inspired, educated, and entertained since 2000. Ms. Mendoza provided an overview of some of the performances this season. Ms. Nikki Lovett, Director of Foundation, shared information on how to join and support the Cultural Arts Series as a Season Ticket Holder or with Sponsorship Opportunities. The Citizens Bank of Clovis continues to be a sponsor and this year, Leal's Mexican Restaurants and McDonalds are also sponsors.

ACTION: No action was requested of the Board of Trustees.

*Art Committee
Appointments:*

The Clovis Community College Art Committee provides assistance for our visual arts program, including our permanent collection of art, our exhibition program, and our participation in the New Mexico One Percent for Art program, which has provided public art for several of our buildings. The committee is comprised of community residents who reflect the community's cultural diversity. It was requested that the Board appoint Ms. Kathy Elliott, Mr. Jacob Rodriguez, Mr. Corey Pickett, Ms. Nikki Lovett, Mr. Joe Strickland, and Mr. Terry Martin to continue to serve a four-year term along with Mr. Michael Longhofer as the Representative of Property Users and Ms. Athiah Wattenbarger as the Student Representative on the Clovis Community College Art Committee.

ACTION: Mondragon moved to appoint the named individuals to the Clovis Community College Art Committee as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

Endowment Report:

In accordance with Statute 21-1-27-1 and 21-1-38 and NMAC 5.3.6 and 5.3.6.10B (2), Clovis Community College is required to annually report the status of all state endowments received by the institution. As of June 30, 2025, CCC has received \$150,000 and matched the funds with \$132,500 of local unrestricted funds. The original and matching funds cannot be used for any purpose other than to generate interest that can then be used for the stated development. The current endowment fund balance is \$330,087.46. It was requested that the Board approve the Endowment Report for submission to the New Mexico Higher Education Department.

ACTION: Bradburn moved to approve the Endowment Report for submission to the New Mexico Higher Education Department. Leal seconded and upon roll call vote the motion carried (4-0).

*RPSP Funding Request for
Nursing Program:*

Clovis Community College is requesting Research and Public Service Programs (RPSP) funding for costs associated with the Nursing Program, including hiring and training additional faculty and purchasing additional training and certifications. To meet education and labor demands for qualified Nursing personnel, the College seeks to maintain our existing nursing program capacity at 220 students per year. The New Mexico Higher Education Department (NMHED) requires yearly submissions and has requested that institutions submit RPSP submissions for funding. The breakdown for this year's request includes salaries and benefits at \$189,000; training, certification, and marketing at \$31,000; and software and equipment replacement at \$136,500. CCC's total RPSP Nursing Program request is \$356,500. This funding will support program expansion and the higher salaries paid for high-demand nursing faculty members. The institution will continue to support the nursing department through existing faculty and staff salaries and other programmatic expenditures. As part of the NMHED process and to comply with state-level submission deadlines, CCC's RPSP Nursing Program proposal will be submitted on September 15, 2025. Final consideration is contingent upon Board approval. It was requested that the Board approve the Research and Public Service Programs funding request for the Nursing Program for final approval of the submission to the New Mexico Higher Education Committee.

ACTION: Mondragon moved to approve the Research and Public Service Programs funding request for the Nursing Program for final approval of the submission to the New Mexico Higher Education Committee. Bradburn seconded and upon roll call vote the motion carried (4-0).

*Special Funding Request for
Sonography Program:*

The Board was presented with an information only item regarding the submission of the Sonography Program funding request to the New Mexico Education Committee. Clovis Community College is requesting Special

Appropriation funding for costs associated with establishing a Diagnostic Medical Sonography Program, including hiring a clinical coordinator, specialized equipment, and marketing and recruitment. The College seeks to establish the Sonography program to meet critical healthcare workforce needs in eastern New Mexico. The breakdown of this new request includes salaries and benefits at \$121,500, marketing and recruitment costs at \$15,000, and specialized sonography simulation and instructional equipment at \$62,500. CCC's total Sonography Program request is for \$200,000. This funding will support startup costs for this program. The institution will support the program through existing faculty and staff salaries, facilities and other programmatic expenditures. As part of the NMHED process, CCC's Sonography Program request will be submitted to comply with state-level submission deadlines.

ACTION: No action was requested of the Board of Trustees.

Special Funding Request for Industrial Technology Program:

The Board was presented with an information only item regarding Clovis Community College's submission on September 2, 2025 for non-recurring Specials Supplemental Deficiencies funding from NMHED for the transportation, site preparation, and installation of a wind generator nacelle to strengthen the Industrial Technology Program. CCC has partnered with an industry company that is generously donating a 75-ton wind generator nacelle valued at approximately \$350,000 to strengthen our Industrial Technology Program. The nacelle will be provided at no cost, however CCC will be responsible for expenses related to shipping, site preparation, and installation. The NMHED seeks proposals for non-recurring funding of programs such as this. The breakdown for this request includes shipping at \$30,000; site preparation, including concrete pad, fencing and materials at \$85,000; installation, including crane, electrical connections, permitting at \$78,000; and engineering design services at \$7,000. CCC's total request for this project is \$200,000.

ACTION: No action was requested of the Board of Trustees.

Consider Purchase of Gentry Building:

Clovis Community College's Administration team is preparing to present the purchase of the Chase Gentry Building to the New Mexico Higher Education Department at the September 10, 2025 Capital Outlay Committee monthly hearing. Before we seek NMHED approval, we need the support of the Board to not only present but to purchase. The required documents have been prepared and uploaded for the hearing, and the Board approved the presentation of this project to NMHED at the May 7, 2025 meeting. We received additional guidance from NMHED this summer that the Capital Outlay Committee requests formal support from the Board of Trustees for the purchase of the property. It was requested that the Board approve the Administration team to proceed with all necessary steps to complete the purchase of the property following review and approval by NMHED.

ACTION: Mondragon moved to approve the Administration team to proceed with all necessary steps to complete the purchase of the property following review and approval by NMHED as submitted. Leal seconded and upon roll call vote the motion carried (4-0).

OTHER BUSINESS

Capital Projects Update:

Mr. Bob Dart provided the following updates on CCC's capital projects:

Parking Lots – Renovations to existing parking lots and additional Welding student parking are nearly complete. Paving, curing, blocks, and striping are underway with about three weeks left.

Roofing – Repairs are about 60% complete, focusing on the Cosmetology/Classroom South building, east campus, and parts of the main campus. Insurance-covered rooflines are being replaced with standing seam

metal roofing. Some clay rooflines will remain, as they were not approved by insurance for full replacement.

Allied Health – The foundation work is complete and framing will begin soon. The project is on track for year-end completion and spring semester use.

Cosmetology Building – A \$2M GO Bond grant will provide funding for HVAC upgrades and water damage repairs.

Hydronic Loop – Repairs to the system are finished, improving the reliability and efficiency of the campus heating and cooling system.

President's Remarks:

Dr. Fuentes thanked everyone who joined CCC at ENMU's tailgate and football game, noting it was a fun way to kick off the semester and highlight our transfer partnership. Recruitment and outreach teams from both schools worked side-by-side to promote our 2+2 pathways from here to there.

Enrollment is trending up compared to both this date last year and last year's census. Official census totals will be shared at next month's Board meeting. Registration continues for the second 8-week session which begins October 20.

We've been working on our Strategic Plan, and Marketing and Communication together with Ms. Glikas and Dr. Finney have prepared a one-page overview. Copies are available for anyone that wishes to take one to keep at their desk. This document outlines our mission, vision, and values. We thank you for your support of our Strategic Plan.

Calendar of September Events:

Dr. Fuentes shared the following Calendar of September Events:

September 1 through October 24 registration continues for second 8-week classes.

September 4 is the closing reception for Bob Dart's "Poetry of Ice" Art Exhibit.

September 7 is the Cultural Arts Series event, "Are You Ready for It? A Taylor Experience" with "Swiftie" Friendship Bracelet making beforehand.

September 8 the exhibit begins for Lubbock Mural Artist, Joey Martinez.

September 9 the VIVA Student Organization hosts rock painting.

September 14-20 is National Adult Education and Literacy Week. Watch our social media for events.

September 15-19 is Hispanic Serving Institutions Week and on September 17, CMS Ballet Folklorico performs in Town Hall, followed by tacos on the patio.

September 23 the VIVA Student Organization hosts Loteria Bingo in the Commons.

Executive Session:

ACTION: Bradburn moved to recess and to enter executive session. Mondragon seconded and upon roll call vote the motion carried (4-0).

The Board moved to recess and entered executive session at 8:56 a.m. to discuss as authorized by Section 10-15-1(H)(2) of the Open Meetings Act, Limited Personnel Matters.

NOTE: Those present for Executive Session included Jan Bradburn, Lora Harlan, Laura Leal, and Raymond Mondragon (CCC Board of Trustees); Kameron Barnett (CCC legal counsel); and Jonathan Fuentes (CCC President).

ACTION: Mondragon moved to return to regular session. Leal seconded and upon roll call vote the motion carried (4-0).

The Board returned to regular session at 9:43 a.m. The only matters discussed in Executive Session were Limited Personnel Matters.

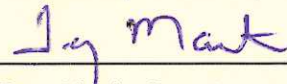
ANNOUNCEMENTS

The next regular Board meeting is scheduled for October 1, 2025, at 8 a.m. in room 512.

The meeting was adjourned at 9:44 a.m.

ACTION: Leal moved to adjourn the meeting. Mondragon seconded and upon roll call vote the motion carried (4-0).

Respectfully submitted,



Terry Martin, Secretary
Board of Trustees

Approved

