



## ***Board of Trustees***

# **MINUTES**

**September 4, 2024 • 8:00 a.m. • Room 512**

The Clovis Community College Board of Trustees held a regular meeting on Wednesday, September 4, 2024, at 8:00 a.m. in room 512.

### **MEMBERS PRESENT**

Trustees Jan Bradburn, Lora Harlan, Terry Martin, and Carolyn Spence were present in the Board Room. Trustee Laura Leal participated via virtual meeting access.

### **MEETING PARTICIPANTS**

Clovis Community College employees who participated in the meeting from the Board Room were Jonathan Fuentes, Bob Dart, Robin Kuykendall, Heather Lovato, Marisela Acuna, Angel Anaya, Richard Benavidez, Elizabeth Chavez, Michelle Cochran, Dannette Ewers, Billy Garcia, Emily Glikas, Jessica Holt, Gabe Johnson, Nikki Lovett, Christy Mendoza, Kari Smith, Marcus Smith, Katrina Walley, and Kellyann Weber. Also present in the Board Room were Kameron Barnett, CCC Legal Counsel; Grant McGee, Eastern New Mexico News; Eisa Lopez, CSS Student; Daniella Velediaz and Marisol Najera, ENLACE participants.

### **VIRTUAL ATTENDANTS**

Based on details from the Zoom attendance report, virtual meeting attendants were Julie Alexander, Joleen Borja, Paul Boylan-Torres, Shauma Brown, April Chavez, Natalie Daggett, Karen Jones, Nohemi Lara-Miller, Cindy McDaniel, Paul Moore, Santana Sena, and Jessa Wood.

### **ROUTINE MATTERS**

#### *Declare a Quorum:*

Madam Chair Harlan called the meeting to order at 8:00 a.m. and declared a quorum.

#### *Approval of Agenda:*

The agenda was approved as submitted.

**ACTION: Martin moved to approve the agenda as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).**

#### *Approval of Minutes:*

The Board approved the minutes of August 7, 2024, as submitted.

**ACTION: Martin moved to approve the minutes of August 7, 2024, as submitted. Bradburn seconded and upon roll call vote the motion carried (5-0).**

### **OLD BUSINESS**

There was no Old Business.

## NEW BUSINESS Instructional Matters

### *Center for Student Success Program Review:*

The Center for Student Success (CSS) offers unlimited, free educational opportunities to Clovis Community College students and community members with the aim to help remove any barriers that might stand in the way of completing their educational goals. Resources available in the Center for Student Success include Adult Education, Computer Lab, Tutoring, and Testing. CCC is one of twenty-six New Mexico institutions offering Adult Education. The program is offered completely free of charge for anyone age 16 and older who are not currently enrolled in high school. The program assists students in improving their quality of life through opportunities to study for the high school equivalency (HSE) exam, learn English as a second language (ESL), receive tutoring in a variety of academic subjects, and gain assistance in preparing for postsecondary education or entering the workforce. During the 2023-2024 academic year, Ms. Emily Glikas and her staff served a total of 358 adult education students. This includes 215 HSE students with 51 graduates and 143 ESL students. CSS student, Ms. Eisa Lopez, shared her student testimonial with the Board. Ms. Lopez graduated from the GED program in October 2023. She is currently in her third semester at CCC and works as a student employee in CSS. Her goal is to become an Art teacher in Early Childhood Education.

**ACTION: No action was requested of the Board of Trustees.**

### *ENLACE Presentation:*

The ENLACE Program at CCC partners with area K-12 schools to provide educational outreach and support services to students and families in Clovis, Portales, and the surrounding rural areas with the goal of increasing high school graduation and college enrollment rates among served populations. Ms. Marisela Acuna, ENLACE manager at CCC, explained that ENLACE stands for Engaging Latino Communities for Education. The mission of ENLACE is to create a K-20 pipeline for students and their families by addressing both academic and non-academic barriers to higher education, while providing exciting opportunities to engage with institutions of higher education, local businesses, government representatives, and other students. During the 2023-2024 academic year, the ENLACE program served 285 Direct-Service ENLACE Students, 53 Direct-Service Adults, and 9,300 Indirect-Service Participants. CCC student, Ms. Daniella Velediaz shared her experience with the GED program and with ENLACE. She earned her GED and is currently taking courses that are required prior to admission to CCC's Nursing program. Ms. Velediaz's goal is to become a nurse in the future. Her mother, Ms. Marisol Najera, spoke of her positive experience with ENLACE and the assistance that has been provided for her and her family.

**ACTION: No action was requested of the Board of Trustees.**

## NEW BUSINESS Non-Instructional Matters

### *CCC Cultural Arts Series Presentation:*

Clovis Community College Cultural Arts Series begins its twenty-fourth season on Saturday, September 21 with the World-Famous Popovich Comedy Pet Theater. Ms. Christy Mendoza, the Director of the Cultural Arts Series, and a dedicated staff of full-time and part-time employees have been providing world-class performances that have inspired, educated, and entertained since 2000. The CCC Cultural Arts Series mission is to provide diverse cultural programming of the highest quality by presenting international and regionally produced works to underserved audiences in eastern New Mexico, west Texas, and visitors to our communities. The Citizens Bank of Clovis is our Presenting

Sponsor. The Series is also supported in part through grants with New Mexico Arts, by the National Endowment for the Arts, and the Western States Arts Federation (WESTAF). The Series will also be requesting support again for marketing expenses from the City of Clovis Lodgers' Tax Board. The success of the Series is significantly sustained by the contributions of community members and businesses that choose to become sponsors. The upcoming events for this season were reviewed. Ms. Nikki Lovett, Director of Cultural Arts and Foundation, and Ms. Jessica Holt, CCC Theater Instructor, will be out in the community encouraging support through sponsorships and attendance to this season's performances.

**ACTION: No action was requested of the Board of Trustees.**

*Governance Document:*

Clovis Community College has a history of participatory governance where constituent groups are involved in decisions as much as possible. The updated Governance document lays out how employees through Councils, Committees, and constituent groups can have input in CCC's decision-making processes.

**ACTION: No action was requested of the Board of Trustees.**

*Art Committee Appointments:*

The Clovis Community College Art Committee provides assistance for our visual arts program, including our permanent collection of art, our exhibition program, and our participation in the New Mexico One Percent for Art program, which has provided public art for several of our buildings. The committee is comprised of community residents who reflect the community's cultural diversity. It was requested that the Board appoint Ms. Kathy Elliott, Mr. Jacob Rodriguez, Mr. Corey Pickett, Ms. Nikki Lovett, Mr. Joe Strickland, and Mr. Terry Martin to serve a four-year term along with Mr. Michael Longhofer as the Representative of Property Users and Ms. Tehya Moralez as the Student Representative on the Clovis Community College Art Committee. There is one vacancy on the committee that still needs to be filled.

**ACTION: Spence moved to appoint the named individuals to the Clovis Community College Art Committee as submitted. Bradburn seconded and upon roll call vote the motion carried (4-0). Martin abstained.**

*Endowment Report:*

In accordance with Statute 21-1-27-1 and 21-1-38 and NMAC 5.3.6 and 5.3.6.10B (2), Clovis Community College is required to annually report the status of all state endowments received by the institution. As of June 30, 2024, Clovis Community College has received \$150,000 and matched the funds with \$132,500 of local unrestricted funds. The original and matching funds cannot be used for any purpose other than to generate interest that can then be used for the stated development. The current endowment fund balance is \$315,780.39. It was requested that the Board approve the Endowment Report for submission to the New Mexico Higher Education Department.

**ACTION: Martin moved to approve the Endowment Report for submission to the New Mexico Higher Education Department. Bradburn seconded and upon roll call vote the motion carried (5-0).**

*RPSP Funding Request for Nursing Program:*

Clovis Community College is requesting Research and Public Service Programs (RPSP) funding for costs associated with the Nursing Program, including hiring and training additional faculty and purchasing additional training and certifications. To meet education and labor demands for qualified Nursing personnel especially resulting from COVID-19 related shortages, the College seeks to maintain our existing nursing program capacity at 220 students per year. The New Mexico Higher Education Department requires yearly submissions and has requested that institutions submit RPSP submissions for funding. The breakdown for this year's request includes salaries and benefits at

\$175,500; training and certification at \$40,000; and software and equipment replacement at \$141,000. CCC's total RPSP Nursing Program request is \$356,500. This funding will support program expansion and the higher salaries paid for high-demand nursing faculty members. The institution will continue to support the nursing department through existing faculty and staff salaries and other programmatic expenditures. As part of the New Mexico Higher Education Department process, CCC's RPSP Nursing Program proposal will be submitted on September 15, 2024 to comply with state-level submission deadlines. Final consideration is contingent upon Board approval. It was requested that the Board approve the Research and Public Service Programs funding request for the Nursing Program for final approval of the submission to the New Mexico Higher Education Committee.

**ACTION: Martin moved to approve the Research and Public Service Programs funding request for the Nursing Program for final approval of the submission to the New Mexico Higher Education Committee. Spence seconded and upon roll call vote the motion carried (5-0).**

## OTHER BUSINESS

### *President's Remarks:*

Dr. Fuentes stated that he has just finished month two in the position, and he is excited to be here. He then noted some of the items that the college has been busy working on.

First, he thanked the Trustees that attended the ribbon cutting for the CDL program. The program is off and running. The first class started on August 26<sup>th</sup> with 18 students. The second class will start on September 9<sup>th</sup> and at this time there are 15 registered. In a matter of four weeks, students can earn their credentials and start working right away.

More work is being done on Continuing Education. For non-credit trainings, we are looking at the programs we need to expand in addition to the CDL. The State is leading us in the direction, and it is a direction that we want to tend to with lots of good work happening now. There will be programs to come that will offer additional credentials to our community and industry partners.

Next, Dr. Fuentes shared that enrollment numbers are ahead of last year's numbers. Work on enrollment strategies continues as they look ahead at the Fall 2 term that will begin mid-October.

## ANNOUNCEMENTS

The Calendar of September Events was shared with the Board. Chair Harlan noted the following events:

CCC will host a reception for Jacob Rodriguez's art exhibit on August 6 in the Eula Mae Edwards Museum & Gallery.

September 16-20 is National Adult Education and Literacy Week.

CCC will host a National Voter Registration Brunch on September 17 in the Commons.

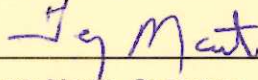
CCC's Cultural Arts Series will present the first performance on September 21 at the Marshall Auditorium.

The next regular Board meeting is scheduled for October 2, 2024, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:58 a.m.

**ACTION:** Martin moved to adjourn the meeting. Bradburn seconded and upon roll call vote the motion carried (5-0).

Respectfully submitted,



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Terry Martin, Secretary  
Board of Trustees

Approved

