



# Board of Trustees SPECIAL MEETING MINUTES

October 29, 2024 • 8:00 a.m. • Virtual Format

The Clovis Community College Board of Trustees held a special meeting on Tuesday, October 29, 2024, in virtual format.

## MEMBERS PRESENT

Trustees Jan Bradburn, Laura Leal, Terry Martin, and Carolyn Spence participated via virtual meeting access. Trustee Lora Harlan was absent.

## MEETING PARTICIPANTS

Clovis Community College panelists who participated in the meeting via virtual access were Jonathan Fuentes, Bob Dart, Heather Lovato, Nikkei Cardenas, Dannette Ewers, Ashley Grissom, and Kameron Barnett, CCC Legal Counsel.

## VIRTUAL ATTENDANTS

Based on details from the Zoom attendance report, virtual meeting attendants were Joleen Borja, Nikki Lovett, and Santana Sena. Also present via virtual meeting access was Grant McGee, Eastern New Mexico News.

## ROUTINE MATTERS

### *Declare a Quorum:*

Trustee Martin called the meeting to order at 8:03 a.m. and declared a quorum.

### *Approval of Agenda:*

The agenda was approved as submitted.

**ACTION: Bradburn moved to approve the agenda as submitted. Leal seconded and upon roll call vote the motion carried (4-0).**

### *Approval of Minutes:*

The Board approved the minutes of October 2, 2024, as submitted.

**ACTION: Bradburn moved to approve the minutes of October 2, 2024, as submitted. Leal seconded and upon roll call vote the motion carried (4-0).**

## OLD BUSINESS

There was no Old Business.

## NEW BUSINESS Instructional Matters

There was no New Business Instructional Matters.

## NEW BUSINESS Non-Instructional Matters

### *Blue Cross/Blue Shield Renewal:*

Originally, Blue Cross/Blue Shield provided Clovis Community College with a 10% increase in the 2025 renewal rate for our grandfathered Custom PPO Plan

and HDHP HSA 100 Plan. Yesterday, October 28, 2024, we received a call from Blue Cross/Blue Shield, and they reduced the renewal rate to 9%. The BlueAdvantage Plan for 2025 will have a 5% increase. The renewal rates are for the contract year of January 1, 2025 through December 31, 2025. Included in the rates are the ACA taxes and fees. The listed plans will continue to provide the same benefits. The BlueCare Dental plan premiums are proposed to have no change. The plan is no additional cost for the College. All dental premiums are to be paid by employees electing for coverage at no cost to the College. It was requested that the Board approve the continuation of the current Blue Cross/Blue Shield grandfathered Custom PPO Plan with a \$15/\$25/\$40 prescription program, HDHP HSA 100 Plan, BlueAdvantage Plan, and BlueCare Dental Insurance for the contract year of January 1, 2025 through December 31, 2025.

**ACTION: Bradburn moved to approve the continuation of the current Blue Cross/Blue Shield grandfathered Custom PPO Plan with a \$15/\$25/\$40 prescription program, HDHP HSA 100 Plan, BlueAdvantage Plan, and BlueCare Dental Insurance for the contract year of January 1, 2025 through December 31, 2025. Leal seconded and upon roll call vote the motion carried (4-0).**

*Parking Lots Improvement Project:*

An invitation for bid (IFB) process was recently completed for the parking lots improvement project. The Board was presented with the bid recap for the two vendors that responded to the IFB. It was requested that the Board approve the award of this contract to K. Barnett & Sons, Inc. in the amount of \$247,030.08 with the total amount of the contract, including gross receipts tax to be \$266,638.09 and to authorize the President to execute all necessary documents. *(The amount of \$247,030.08 and total amount including gross receipts tax of \$266,638.09 was only for the added alternate and did not include the total base bid. The total base bid is included on the November 6, 2024 agenda for approval.)*

**ACTION: Leal moved to approve the award of this contract to K. Barnett & Sons, Inc. in the amount of \$247,030.08 with the total amount of the contract, including gross receipts tax to be \$266,638.09. Bradburn seconded and upon roll call vote the motion carried (4-0).**

*Allied Health Nursing Expansion:*

The Board was presented with RFP No. 2024-6-C for the Allied Health Expansion. The report documented the results of a thorough evaluation of the proposal submitted in response to the subject competitive proposal. The evaluation included the Contractor Offeror Information, Financial Status, Similar Project Experience, Past Performance & Client Satisfaction, Law, Labor, OSHA, Safety Plan, Judgement/Breach of Contract/Litigation/Arbitration, Management Plan & Quality Control, and Cost. Clovis Community College received two proposals in response to the subject proposal. Both proposals met the mandatory requirements set forth in the RFP. After a thorough evaluation of the proposals, WWRC was designated as the sole finalist. It was requested that the Board approve the award of the contract to WWRC, Inc. in the amount of \$2,743,880.00, excluding gross receipts tax and to authorize the President to execute all necessary documents. The total amount of the contract, including gross receipts tax, is to be \$2,961,675.48.

**ACTION: Spence moved to approve the award of the Allied Health Nursing Expansion contract to WWRC, Inc. as submitted. Leal seconded and upon roll call vote the motion carried (4-0).**

**OTHER BUSINESS**

There was no Other Business.

**ANNOUNCEMENTS**

The next regular Board meeting is scheduled for November 6, 2024, at 8:00 a.m. in room 512.

The meeting was adjourned at 8:25 a.m.

**ACTION: Bradburn moved to adjourn the meeting. Leal seconded and upon roll call vote the motion carried (4-0).**

Respectfully submitted,



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Terry Martin, Secretary  
Board of Trustees

Approved

6 November 2024