

INCOME TAX PREPARATION
Clovis Community College
Certificate of Achievement
Catalog 2025-2026

NAME		DATE	
STUDENT ID#		ADVISOR	Bret Greeno

Courses must be completed with a "C" or better

ACCT 1410 Personal Tax Preparation	3	
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TOTAL CREDITS REQUIRED

3 CR

(Successful completion of IRS Volunteer Preparer Certification Exam along with 20 hrs. of tax return preparation is required.)

All Courses requires a "C" or better

(A minimum of 25% of the total credits required for the certificate must be completed at CCC with a 2.0 cumulative CCC grade point average.)